

## PRIVACY POLICY

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### 1. GENERAL

This Privacy Statement originates from the Pilgrim's Loft located at Patersstraat 7 GLV A 8900 Ieper.

The protection of personal data is particularly important to us. This Privacy Statement informs you how the Pilgrim's Loft collects and manages your personal data in the context of its activities.

This Privacy Policy applies to the services of the Pilgrim's Loft. We are not responsible for the privacy policies of other web pages and sources associated with our website. We refer to them purely for additional information.

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### 2. WHAT PERSONAL DATA DO WE COLLECT AND USE?

We only collect the data that you have provided to us yourself when filling in the online contact form. You provide us with your first name, surname and e-mail address, optionally supplemented with your telephone number and country of origin.

The information that you must fill in, so that we can provide you with the desired information, is marked with an \*. The other data - not marked with \* - are optional.

The Pilgrim's Loft does not use cookies or similar techniques.

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### 3. WHY DO WE COLLECT YOUR PERSONAL DATA?

We need your data to be able to handle your questions and or comments via the contact form.

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### 4. WHO HAS ACCESS TO YOUR PERSONAL DATA?

Only the Pilgrim's Loft has access to your data and will never pass on your data to third parties or use it for purposes other than those described in paragraph 3 of this Privacy Statement.

In some cases, however, certain (government) authorities have the right to view or request part of your personal data. In such cases we will of course cooperate.

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### 5. WHERE DO WE STORE YOUR PERSONAL DATA?

Your data is stored in Belgium in accordance with the conditions of this Privacy Statement.

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## 6. HOW LONG DO WE KEEP YOUR PERSONAL DATA?

We delete your personal data as soon as it is no longer relevant in the context of the activities of the Pilgrim's Loft.

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## 7. HOW DO WE PROTECT YOUR PERSONAL DATA?

We do everything we can to protect your data optimally and store your personal data on well-secured computers. Despite all our efforts, we can never fully guarantee the security and protection of your personal data.

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## 8. WHAT ARE YOUR RIGHTS AS A USER?

We always take into account the rights you have under the law. You can request an overview of the personal data that we keep about you at any time, you can have incorrect data corrected and/or have data that is no longer relevant be deleted.

To exercise these rights, you can contact us using the contact details in section 9 of this Privacy Policy. Please note that with such requests we must verify your identity and will request a copy of the front of your identity card.

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## 9. HOW CAN YOU CONTACT US?

Do you have complaints about the handling of your personal data? Do you want to change something or do you have additional questions? Please contact us in one of the following ways:

- By letter: Pilgrim's Loft – Patersstraat 7 GLV A, 8900 Ieper (Belgium)
- By e-mail: [info@pilgrimsloft.be](mailto:info@pilgrimsloft.be)
- By telephone: +32(0)491/35.90.75

If we cannot help you enough, you can always contact the Belgian Data Protection Authority.

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